**Troops of St. George (TSG) – Troop #23 Leadership Committee Members**

Captain – Leads and oversee all Troop #23 affairs to ensure our activities and values are consistent with TSG Manual & policies. Delegates tasks to various committee members to help promote Troop #23 objectives. Responsibilities are ongoing throughout the year.

1st Lieutenant – Leads, directs and manages patrol with Captain, especially helps with organizing meeting stations/formats and planning for campouts. Assists with communications to fathers re: Troop events. Responsibilities are ongoing throughout the year.

2nd Lieutenants – (TWO POSITIONS OPEN); Lead a patrol (minimum of one for each grade for 1st to 5th, plus one for 6th grade and up) at meetings and campouts throughout the academic year to fulfill required objectives to advance through TSG ranks; would be ideal if we had two for each grade/patrol, so there are co-leaders/backups. Liaisons with fathers as well to ensure they are working with their sons at home on the required/chosen curriculum.

Website manager + eMail manager (two separate roles) – Updates our TSG Troop 23 webpage with events throughout the academic year. The webpage updates occur about twice a month, and information to post primary comes from Captain and 1st Lieutenant. Send frequent eMails to all TSG Troop #23 members regarding upcoming events and meeting locations.

Campout Coordinator – Receive all RSVPs for campout, organize & communicate meal teams for campout, and help Captain put together campout schedule. First emails re: campouts will be sent in mid-Nov 2021 to ask for RSVPs for Dec ’21 campout.

Campout Mass & Prayer coordinator – Identify priest(s) who are willing to join our Troop for the day (or for a few hrs) at a Campout to hear Confessions and offer Mass (might be able to inquire with priest(s) re: Troop 23 volunteer services for parish-based community service). This individual would bring prayer handouts to troop campouts to facilitate Group prayer. Most responsibilities are prior to campout to help schedule priest(s) & print prayers to bring to the campouts.

Uniform coordinator - Gather orders from participating families and submit one group order for uniforms to TSG HQ to save on shipping costs (uniforms are not required, but encouraged). Deadline for participating families to submit TSG uniform order is Oct 1st to: sabishop4@yahoo.com

Virtus coordinator - Keep track of which fathers have completed their Virtus training (aka Safe Environment Training) & remind dads to enroll in the training course, if needed. Primary role is to ensure all fathers are current on their Virtus (aka Safe Environment) training. Responsibilities are ongoing throughout the year.

Treasurer – Primary role is to collect member dues and maintain the cash custody function. Also disburses cash to reimburse members for valid troop-related expenses. Responsibilities are ongoing throughout the year.

New Member Coordinator – Is first point of contact for few inquiries about Troop 23. Usually communicates via email and check dedicated email Inbox for ongoing/incoming inquiries from potential new members. Responsibilities are ongoing throughout the year.

Volunteer Coordinator – newly created role to identify one opportunity in the Fall 2022 and one opportunity in the Spring 2023 to serve the surrounding community and/or a Local Parish. May involve reaching out to Catholic Parishes in West Houston/Katy area to ask if Troop 23 can somehow be of service. Goal is to help others in a spirit of charity, and better establish our presence with local Catholic churches.